

SCHEME(s)/ SERVICE(s) LIST

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
1	Agriculture Department	Agriculture	Crop Demonstration	Scheme	24 Days
2	Agriculture Department	Agriculture	Farm Mechanization	Scheme	N/A
3	Agriculture Department	Agriculture	Grant of Licence or Renewal to install or use Centrifugal for the manufacture of Khandsari Sugar	Service	N/A
4	Agriculture Department	Agriculture	Grant Of License or Renewal to Install A Power Crusher For Manufacturer Of Gur	Service	N/A
5	Agriculture Department	Agriculture	Micro Nutrient Fertiliser	Scheme	N/A
6	Agriculture Department	Agriculture	Pesticides / Weedicides Distribution	Scheme	24 Days
7	Agriculture Department	Agriculture	Seed Distribution	Scheme	24 Days
8	Agriculture Department	Agriculture	Soil Management /Micro Irrigation / Water Management	Scheme	N/A
9	Agriculture Department	Seed and Pesticide and Fertilizer	Addition of Authority	Service	24 Days
10	Agriculture Department	Seed and Pesticide and Fertilizer	Amendment	Service	24 Days
11	Agriculture Department	Seed and Pesticide and Fertilizer	Duplicate License for Seed Pesticide and Fertilizer	Service	24 Days
12	Agriculture Department	Seed and Pesticide and Fertilizer	License for Seed and Pesticide and Fertilizer	Service	24 Days
13	Agriculture Department	Seed and Pesticide and Fertilizer	Renewal of Seed and Pesticide and Fertilizer License	Service	24 Days
14	Animal Husbandry and Dairying	Animal Husbandry and Dairying	Scheme for Conservation and Development of Indigenous Cattle and Murrah Development	Scheme	30 Days
15	Animal Husbandry and Dairying	Animal Husbandry and Dairying	Scheme for Establishment of Mini Dairy/Hi-Tech Dairy Units	Scheme	30 Days
16	Animal Husbandry and Dairying	Animal Husbandry and Dairying	Scheme for Establishment of Mini Dairy/Hi-Tech Dairy Units under MMAPUY	Scheme	30 Days
17	Animal Husbandry and Dairying	Animal Husbandry and Dairying	Scheme for Providing Employment Opportunities by Establishment Piggery Sheep and Goat Unit-General	Scheme	N/A
18	Animal Husbandry and Dairying	Animal Husbandry and Dairying	Scheme for Providing Employment Opportunities by Establishment Piggery, Sheep and Goat Unit (General) under MMAPUY	Scheme	N/A
19	Animal Husbandry and Dairying	Animal Husbandry and Dairying	Scheme for Providing Employment Opportunities to Scheduled Castes	Scheme	30 Days
20	Animal Husbandry and Dairying	Animal Husbandry and Dairying	Scheme for Providing Employment Opportunities to Scheduled Castes under MMAPUY	Scheme	30 Days
21	Animal Husbandry and Dairying	Animal Husbandry and Dairying	Scheme for the Establishment of Backyard Poultry Units	Scheme	N/A
22	Animal Husbandry and Dairying	Animal Husbandry and Dairying	Scheme for the Establishment of Backyard Poultry Units under MMAPUY	Scheme	N/A

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23	Board of School Education Haryana	Board of School Education	Duplicate Certificate	Service	30 Days
24	Board of School Education Haryana	Board of School Education	Migration Certificate	Service	15 Days
25	Board of School Education Haryana	Board of School Education	Photocopy of Answer Book	Service	60 Days
26	Building and Other Construction Workers (BOCW) Board	BOCW	Assistance for purchase of House -HBOCWWB	Scheme	90 Days
27	Building and Other Construction Workers (BOCW) Board	BOCW	Assistance on death of the un-registered worker-HBOCWWB	Scheme	90 Days
28	Building and Other Construction Workers (BOCW) Board	BOCW	Bicycle Scheme-HBOCWWB	Scheme	90 Days
29	Building and Other Construction Workers (BOCW) Board	BOCW	Death Assistance-HBOCWWB	Scheme	90 Days
30	Building and Other Construction Workers (BOCW) Board	BOCW	Disability Assistance for registered worker-HBOCWWB	Scheme	90 Days
31	Building and Other Construction Workers (BOCW) Board	BOCW	Disability Pension for registered worker-HBOCWWB	Scheme	90 Days
32	Building and Other Construction Workers (BOCW) Board	BOCW	Family Pension for Pensioner-HBOCWWB	Scheme	90 Days
33	Building and Other Construction Workers (BOCW) Board	BOCW	Fare for visiting Home Town for registered worker-HBOCWWB	Scheme	90 Days
34	Building and Other Construction Workers (BOCW) Board	BOCW	Financial Assistance for Education of children of registered worker-HBOCWWB	Scheme	90 Days
35	Building and Other Construction Workers (BOCW) Board	BOCW	Financial Assistance for treatment of Chronic Diseases-HBOCWWB	Scheme	90 Days
36	Building and Other Construction Workers (BOCW) Board	BOCW	Financial Assistance on Marriage of Children-HBOCWWB	Scheme	90 Days
37	Building and Other Construction Workers (BOCW) Board	BOCW	Financial Assistance to disabled children-HBOCWWB	Scheme	90 Days
38	Building and Other Construction Workers (BOCW) Board	BOCW	Free Travelling Facility-HBOCWWB	Scheme	90 Days
39	Building and Other Construction Workers (BOCW) Board	BOCW	Funeral Assistance-HBOCWWB	Scheme	90 Days
40	Building and Other Construction Workers (BOCW) Board	BOCW	Grant for purchase of tools-HBOCWWB	Scheme	90 Days
41	Building and Other Construction Workers (BOCW) Board	BOCW	Kanyadaan Scheme -HBOCWWB	Scheme	90 Days
42	Building and Other Construction	BOCW	Maternity Benefit Scheme-HBOCWWB	Scheme	90 Days

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	Workers (BOCW) Board				
43	Building and Other Construction Workers (BOCW) Board	BOCW	Medical Assistance / Wage compensation during illness-HBOCWWB	Scheme	90 Days
44	Building and Other Construction Workers (BOCW) Board	BOCW	Mukhya Mantri Mahila Nirman Shramik Sammaan Yojna-HBOCWWB	Scheme	90 Days
45	Building and Other Construction Workers (BOCW) Board	BOCW	Mukhya Mantri Samajik Suraksha Yojna-HBOCWWB	Scheme	90 Days
46	Building and Other Construction Workers (BOCW) Board	BOCW	Paternity Benefit Scheme-HBOCWWB	Scheme	90 Days
47	Building and Other Construction Workers (BOCW) Board	BOCW	Pension Scheme-HBOCWWB	Scheme	90 Days
48	Building and Other Construction Workers (BOCW) Board	BOCW	Sewing Machine Scheme-HBOCWWB	Scheme	90 Days
49	Chief Minister Relief Fund	Chief Minister Relief Fund	Application for financial assistance from Haryana Chief Minister's Relief Fund	Scheme	N/A
50	Cooperation Department	Cooperation Department	Online Registration of Cooperative Societies	Service	3 Days
51	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Application for Enhancement of Load - 11 KV	Service	71 Days
52	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Application for Enhancement of Load - 33 KV	Service	97 Days
53	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Application for Enhancement of Load - above 33 KV	Service	N/A
54	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Application for Enhancement of Load - LT	Service	30 Days
55	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Application for New Electricity connection - 11KV	Service	71 Days
56	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Application for New Electricity connection - 33 KV	Service	97 Days
57	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Application for New Electricity connection - Above 33 KV	Service	N/A
58	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Application for New Electricity connection -LT	Service	30 Days
59	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Application for reduction of Electricity Load	Service	7 Days
60	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Application for transfer of Title & Conversion of Services	Service	7 Days
61	Dakshin Haryana Bijli Vitran Nigam-	Dakshin Haryana Bijli Vitran	Billing Complaints	Service	7 Days

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	DHBVN	Nigam			
62	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Extension of Load(Change of Name)	Service	30 Days
63	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Meter Complaint – Inspect & Check correctness	Service	7 Days
64	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Meter Complaint – Replace Burnt Meter	Service	7 Days
65	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Meter Complaint – Replace slow/fast/meters/Creeping or stuck meters	Service	7 Days
66	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Reconnection	Service	30 Days
67	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Shifting of LT HT Lines	Service	45 Days
68	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Shifting of meter/service connection	Service	15 Days
69	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Dakshin Haryana Bijli Vitran Nigam	Shifting of Transformers	Service	60 Days
70	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Grievance System(DHBVN)	Distribution Transformer Failure	Service	N/A
71	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Grievance System(DHBVN)	Overhead Line Breakdown	Service	N/A
72	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Grievance System(DHBVN)	Overhead Line Breakdowns due to Breakage of Pole	Service	N/A
73	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Grievance System(DHBVN)	Reconnection of supply, DC due to bill defaulting	Service	N/A
74	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Grievance System(DHBVN)	Underground cable (UG) Breakdown	Service	N/A
75	Dakshin Haryana Bijli Vitran Nigam-DHBVN	Grievance System(DHBVN)	Voltage Fluctuation	Service	N/A
76	Department of Mines & Geology	Mines & Geology	Grant/ Renewal of Mineral Dealer Licence	Service	45 Days
77	Department of Mines & Geology	Mines & Geology	License/ Renewal for Stone Crushers under the Haryana Regulation and Control of Crushers, Act,1991 to stone crushers owners	Service	21 Days
78	Development and Panchayats Department	Panchayat Department	Permission related to communication and connectivity infrastructure	Service	15 Days
79	Directorate of Information, Public Relations & Languages	Public Relation	Online film shooting permission	Service	30 Days

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80	Directorate of Information, Public Relations & Languages	Public Relation	Pension Scheme for Matribhasha Satyagrahi	Scheme	60 Days
81	Directorate of MSME	MSME	Assistance for Environment Compliance	Scheme	45 Days
82	Directorate of MSME	MSME	Assistance Technology Acquisition	Scheme	45 Days
83	Directorate of MSME	MSME	Claiming Interest Subsidy for Artisan	Scheme	45 Days
84	Directorate of MSME	MSME	Credit Linked Interest Subsidy	Scheme	45 Days
85	Directorate of MSME	MSME	Credit Rating Scheme	Scheme	45 Days
86	Directorate of MSME	MSME	Design Clinic	Scheme	45 Days
87	Directorate of MSME	MSME	Electricity Duty/Open Access Charges Exemption	Scheme	45 Days
88	Directorate of MSME	MSME	Employment Generation Subsidy	Scheme	45 Days
89	Directorate of MSME	MSME	Energy Audit Scheme	Scheme	45 Days
90	Directorate of MSME	MSME	Freight Assistance	Scheme	45 Days
91	Directorate of MSME	MSME	Interest Subsidy Term Loan	Scheme	45 Days
92	Directorate of MSME	MSME	Investment Subsidy on Value Added Tax (VAT)/ State Goods & Services Tax (SGST)	Scheme	45 Days
93	Directorate of MSME	MSME	Marketing Development Assistance	Scheme	45 Days
94	Directorate of MSME	MSME	Patent Registration Scheme	Scheme	45 Days
95	Directorate of MSME	MSME	Primary Processing Centre Scheme	Scheme	45 Days
96	Directorate of MSME	MSME	Quality Certification Assistance Scheme	Scheme	45 Days
97	Directorate of MSME	MSME	Re-imburement of Expenses Incurred for E-Commerce Linkages	Scheme	45 Days
98	Directorate of MSME	MSME	Safety Audit	Scheme	45 Days
99	Directorate of MSME	MSME	Stamp Duty Refund	Scheme	45 Days
100	Directorate of MSME	MSME	Testing Equipment Scheme	Scheme	45 Days
101	Directorate of MSME	MSME	Water audit	Scheme	45 Days
102	Elementary Education Department Haryana	Elementary Education Department	Granting permission for establishment of Private School with or without Hostel (On fulfillment of documents required) upto 8th standard	Service	N/A
103	Elementary Education Department Haryana	Elementary Education Department	Granting recognition to Private School with or without Hostel (On fulfillment of documents required) upto 8th Standard.	Service	N/A
104	Elementary Education Department Haryana	Elementary Education Department	Issuance of No Objection Certificate for affiliation with CBSE or other board of School Education other than HBSE (On fulfillment of documents required) upto 8th Standard	Service	N/A
105	Employment Department	Employment	Addition of Qualification, Experience and other related certificates	Service	15 Days
106	Employment Department	Employment	Application for Registration under One Family One Job	Service	15 Days
107	Employment Department	Employment	New Jobseeker Registration Form	Service	30 Days

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108	Employment Department	Employment	Providing of free travel vouchers for interviews to all eligible applicants	Scheme	1 Days
109	Employment Department	Employment	Registration for SAKSHAM Scheme	Scheme	15 Days
110	Employment Department	Employment	Registration Renewal and Grace Period of Two Months of Renewal	Service	15 Days
111	Employment Department	Employment	Relaxation in Renewal After Delay of Two Months	Service	45 Days
112	Employment Department	Employment	Transfer of Registration from One Exchange to Another Exchange	Service	15 Days
113	Employment Department	Employment	Unemployment Allowance	Scheme	90 Days
114	Fisheries Department	Fisheries	Establishment of New Freshwater Finfish Hatcheries	Scheme	50 Days
115	Fisheries Department	Fisheries	Provision of Polythene lining for the Construction of New ponds for Saline/Alkaline area	Scheme	50 Days
116	Fisheries Department	Fisheries	Subsidy for Construction of New ponds for Saline /Alkaline areas	Scheme	50 Days
117	Fisheries Department	Fisheries	Subsidy for Construction of fish kiosks including kiosks of aquarium/ornamental fish	Scheme	50 Days
118	Fisheries Department	Fisheries	Subsidy for Construction of fish retail markets including ornamental fish/aquarium markets	Scheme	50 Days
119	Fisheries Department	Fisheries	Subsidy for Construction of New Grow out Ponds	Scheme	50 Days
120	Fisheries Department	Fisheries	Subsidy for Construction of New Rearing ponds(nursery/seed rearing ponds)	Scheme	50 Days
121	Fisheries Department	Fisheries	Subsidy for Cycle with Ice Boxes	Scheme	40 Days
122	Fisheries Department	Fisheries	Subsidy for Establishment of Backyard mini RAS units	Scheme	50 Days
123	Fisheries Department	Fisheries	Subsidy for Establishment of large RAS (with 8 tanks of minimum 90 m3/tank capacity 40 ton/crop)/ Biofloc (50 tanks of 4m dia and 1.5 high) culture system	Scheme	50 Days
124	Fisheries Department	Fisheries	Subsidy for Establishment of Medium RAS (with 6 tank of minimum 30m3/tank capacity 10ton/crop)/ Biofloc culture system(25 tanks of 4m dia and 1.m high)	Scheme	50 Days
125	Fisheries Department	Fisheries	Subsidy for Establishment of small RAS (with 1 tank of 100m3 capacity/Biofloc (7 tanks of 4m dia and 1.5 high) culture system	Scheme	50 Days
126	Fisheries Department	Fisheries	Subsidy for Fish Feed Plants of production Capacity of at least 100 ton /Day	Scheme	50 Days
127	Fisheries Department	Fisheries	Subsidy for Ice Plant of minimum 50- ton capacity	Scheme	50 Days
128	Fisheries Department	Fisheries	Subsidy for Ice Plant/Cold Store of minimum 10-ton capacity	Scheme	50 Days
129	Fisheries Department	Fisheries	Subsidy for Ice Plant/Cold Store of minimum 20-ton capacity	Scheme	50 Days
130	Fisheries Department	Fisheries	Subsidy for Ice Plant/Cold Store of minimum 30-ton capacity	Scheme	50 Days
131	Fisheries Department	Fisheries	Subsidy for Inputs for fresh water Aquaculture including Composite fish culture, Scampi, Pangasius, Tilapia etc	Scheme	50 Days
132	Fisheries Department	Fisheries	Subsidy for Inputs for Saline /Alkaline Water Aquaculture	Scheme	50 Days
133	Fisheries Department	Fisheries	Subsidy for Installation of Cages in Reservoirs	Scheme	50 Days
134	Fisheries Department	Fisheries	Subsidy for Insulated vehicles	Scheme	40 Days
135	Fisheries Department	Fisheries	Subsidy for Large Fish Feed mill of production Capacity of 20 ton /Day	Scheme	50 Days

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136	Fisheries Department	Fisheries	Subsidy for Live fish vending Centres	Scheme	40 Days
137	Fisheries Department	Fisheries	Subsidy for Medium Fish Feed Mill of production Capacity of 8 ton /Day	Scheme	50 Days
138	Fisheries Department	Fisheries	Subsidy for Medium Scale Ornamental Fish Rearing Unit (Fresh Water)	Scheme	50 Days
139	Fisheries Department	Fisheries	Subsidy for Mini Fish Feed Mill of production Capacity of 2 ton /Day	Scheme	50 Days
140	Fisheries Department	Fisheries	Subsidy for Motor cycle with Ice Box	Scheme	40 Days
141	Fisheries Department	Fisheries	Subsidy for Refrigerated vehicles	Scheme	40 Days
142	Fisheries Department	Fisheries	Subsidy for Three wheeler with Ice Box including E-rickshaws for fish vending	Scheme	40 Days
143	Fisheries Department	Fisheries	Subsidy on 1st Year lease money	Scheme	40 Days
144	Fisheries Department	Fisheries	Subsidy on 2nd year and onwards leases money	Scheme	40 Days
145	Fisheries Department	Fisheries	Subsidy on Annual Auction of Notified Waters	Scheme	40 Days
146	Fisheries Department	Fisheries	Subsidy on installation of Aerator	Scheme	40 Days
147	Fisheries Department	Fisheries	Subsidy on Insurance Premium for shrimp crop Insurance	Scheme	40 Days
148	Fisheries Department	Fisheries	Subsidy on purchase of fishing nets	Scheme	40 Days
149	Fisheries Department	Fisheries	Subsidy on Solar TubeWell	Scheme	40 Days
150	Fisheries Department	Fisheries	Training and Training stipend to Fish Farmers	Scheme	40 Days
151	Food Civil Supplies & Consumer Affairs Department	FCS	Issuance of License for manufacture and sale of Bricks	Service	7 Days
152	Food Civil Supplies & Consumer Affairs Department	FCS	Permiision to costruct Brick Kiln (Gaid Chimney)	Service	26 Days
153	Food Civil Supplies & Consumer Affairs Department	Legal Metrology	New Licence as Dealer	Service	30 Days
154	Food Civil Supplies & Consumer Affairs Department	Legal Metrology	New Licence as Repairer	Service	30 Days
155	Food Civil Supplies & Consumer Affairs Department	Legal Metrology	New Licence of Manufacturer	Service	30 Days
156	Food Civil Supplies & Consumer Affairs Department	Legal Metrology	Renewal of Licence as Dealer	Service	30 Days
157	Food Civil Supplies & Consumer Affairs Department	Legal Metrology	Renewal of Licence as Manufacturer	Service	30 Days
158	Food Civil Supplies & Consumer Affairs Department	Legal Metrology	Renewal of Licence as Repairer	Service	30 Days
159	Food Civil Supplies & Consumer Affairs Department	PDS	Deletion of Member in Ration Card	Service	15 Days
160	Food Civil Supplies & Consumer Affairs	PDS	House Hold Head Modifications	Service	7 Days

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	Department				
161	Food Civil Supplies & Consumer Affairs Department	PDS	Issuance of Duplicate Ration Card	Service	15 Days
162	Food Civil Supplies & Consumer Affairs Department	PDS	Issue of New Ration Card on receipt of D-I form i.e. Application Form for all Categories	Service	22 Days
163	Food Civil Supplies & Consumer Affairs Department	PDS	Modify Member Details in Ration Card	Service	7 Days
164	Food Civil Supplies & Consumer Affairs Department	PDS	Ration card Member addition	Service	15 Days
165	Food Civil Supplies & Consumer Affairs Department	PDS	Ration Card Member migration	Service	7 Days
166	Food Civil Supplies & Consumer Affairs Department	PDS	Ration card Transfer Application	Service	7 Days
167	Food Civil Supplies & Consumer Affairs Department	PDS	Surrender of Ration card Application Form with issuance of surrender certificate	Service	7 Days
168	General Administration	General Administration	Permission for Events during Covid	Service	N/A
169	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Agricultural Activities for Persons with Disabilities	Scheme	N/A
170	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Education Loan for Persons with Disabilities	Scheme	N/A
171	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Education Loan Scheme - Credit Line 1 for Minority Community	Scheme	N/A
172	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Education Loan Scheme - Credit Line 2 for Minority Community	Scheme	N/A
173	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Education Loan Scheme for Backward Classes	Scheme	N/A
174	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Financial Assistive Devices for Persons with Disabilities	Scheme	N/A
175	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Mahila Samiriddhi Yojna for Backward Classes	Scheme	N/A

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176	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Mahila Samiriddhi Yojna for Minority Community	Scheme	N/A
177	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Micro Finance Scheme - Credit Line 1 for Minority Community	Scheme	N/A
178	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Micro Finance Scheme - Credit Line 2 for Minority Community	Scheme	N/A
179	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for New Swarnima Scheme for Women for Backward Classes	Scheme	N/A
180	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Purchase of Vehicle for Commercial Hiring Purpose for Persons with Disabilities	Scheme	N/A
181	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Saksham Scheme for Backward Classes	Scheme	N/A
182	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Self-Employment PwD (Mental Retardation and Autism)	Scheme	N/A
183	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Shilp Sampada Term Loan Scheme for Backward Classes	Scheme	N/A
184	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Small Business in Service/Trading Sector for Persons with Disabilities	Scheme	N/A
185	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Small Industries Unit for Persons with Disabilities	Scheme	N/A
186	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Subsidy for Developing Business Premises for Persons with Disabilities	Scheme	N/A
187	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Subsidy for Disabled Young Professionals	Scheme	N/A
188	Haryana Backward Classes and Economically Weaker Sections Kalyan	HBCKN	Application for Term Loan Scheme - Credit Line 2 for Minority Community	Scheme	N/A

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	Nigam				
189	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Application for Term Loan Scheme for Backward Classes	Scheme	N/A
190	Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam	HBCKN	Appplication for Term Loan Scheme - Credit Line 1 for Minority Community	Scheme	N/A
191	Haryana Excise & Taxation	Haryana Excise & Taxation	B-1 License (Brewery License)	Service	30 Days
192	Haryana Excise & Taxation	Haryana Excise & Taxation	BWH-2 License (Bonded Warehouse)	Service	30 Days
193	Haryana Excise & Taxation	Haryana Excise & Taxation	D-2 License (Distillery License)	Service	30 Days
194	Haryana Excise & Taxation	Haryana Excise & Taxation	Grant of Passes of liquor	Service	3 Days
195	Haryana Excise & Taxation	Haryana Excise & Taxation	Grant of Permits of liquor	Service	3 Days
196	Haryana Excise & Taxation	Haryana Excise & Taxation	L-1(Wholesale license for Indian Made Foreign Liquor)	Service	30 Days
197	Haryana Excise & Taxation	Haryana Excise & Taxation	L-10B License (Retail license of Imported Foreign Liquor in shopping complex)	Service	30 Days
198	Haryana Excise & Taxation	Haryana Excise & Taxation	L-10C License (License for Microbrewery)	Service	30 Days
199	Haryana Excise & Taxation	Haryana Excise & Taxation	L-10E License (Pub License)	Service	30 Days
200	Haryana Excise & Taxation	Haryana Excise & Taxation	L-11 License (bottling license for Indian Made Foreign Liquor)	Service	30 Days
201	Haryana Excise & Taxation	Haryana Excise & Taxation	L-12A License (Temporary license for marriage/events)	Service	30 Days
202	Haryana Excise & Taxation	Haryana Excise & Taxation	L-12C License (Bar license for club)	Service	30 Days
203	Haryana Excise & Taxation	Haryana Excise & Taxation	L-12G License (Bar license for Golf club)	Service	30 Days
204	Haryana Excise & Taxation	Haryana Excise & Taxation	L-13 (Wholesale license for Country Liquor)	Service	30 Days
205	Haryana Excise & Taxation	Haryana Excise & Taxation	L-1AB (Wholesale license for Non Distillers of Haryana)	Service	30 Days
206	Haryana Excise & Taxation	Haryana Excise & Taxation	L-1AB1 License (Non brewer for sale of Beer/ Wine)	Service	30 Days
207	Haryana Excise & Taxation	Haryana Excise & Taxation	L-1B License (Whoelsale license for Distillers of Haryana)	Service	30 Days
208	Haryana Excise & Taxation	Haryana Excise & Taxation	L-1B-1 License (Wholesale license for Brewery / Winery of Haryana)	Service	30 Days
209	Haryana Excise & Taxation	Haryana Excise & Taxation	L1-B1-A (Whole sale for Ready to Drink Beverages)	Service	30 Days
210	Haryana Excise & Taxation	Haryana Excise & Taxation	L-4/5 License (Bar License for restaurant)	Service	30 Days
211	Haryana Excise & Taxation	Haryana Excise & Taxation	L-9 License (Canteen Store Department for retail sale)	Service	30 Days
212	Haryana Excise & Taxation	Haryana Excise & Taxation	Registration of brands and approval of brand labels of liquor	Service	30 Days
213	Haryana Excise & Taxation	Haryana Excise & Taxation	S-1 License for Winery	Service	30 Days
214	Haryana Forest Department	Haryana Forest Department	Certificate for Tree Felling	Service	30 Days
215	Haryana Forest Department	Haryana Forest Department	NOC for Forest Land	Service	30 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
216	Haryana Labour Welfare Board (HLWB)	HLWB	Bicycle Scheme- Haryana Labour Welfare Board	Scheme	90 Days
217	Haryana Labour Welfare Board (HLWB)	HLWB	Chief Minister's Labour Social Security Scheme- Haryana Labour Welfare Board	Scheme	90 Days
218	Haryana Labour Welfare Board (HLWB)	HLWB	Dental Care Scheme - Haryana Labour Welfare Board	Scheme	90 Days
219	Haryana Labour Welfare Board (HLWB)	HLWB	Disability(due to Accident or other reason) Scheme - Haryana Labour Welfare Board	Scheme	90 Days
220	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance as shagun in marriage of man worker's or son of worker's -Haryana Labour Welfare Board	Scheme	90 Days
221	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance for Coaching--Haryana Labour Welfare Board	Scheme	90 Days
222	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance for encouraging worker's children's participation in Cultural activities-Haryana Labour Welfare Board	Scheme	90 Days
223	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance for encouraging worker's children's participation in Sports activities-Haryana Labour Welfare Board	Scheme	90 Days
224	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance for funeral and other activities in case of death of a worker's-Haryana Labour Welfare Board	Scheme	90 Days
225	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance for uniform, books and copies from class 1 to 8 for daughters of worker's-Haryana Labour Welfare Board	Scheme	90 Days
226	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance for working women worker's or wives of male worker's for maternity-Haryana Labour Welfare Board	Scheme	90 Days
227	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance in marriage of women worker's or daughters of worker's-Haryana Labour Welfare Board	Scheme	90 Days
228	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance of artificial limbs to workers with disability due to accident or other reasons-Haryana Labour Welfare Board	Scheme	90 Days
229	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance of Hearing Machine/Hearing Aid to worker's and their dependent's - Haryana Labour Welfare Board	Scheme	90 Days
230	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance of Try Cycle to worker's and their dependent's-Haryana Labour Welfare Board	Scheme	90 Days
231	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance to spouse/dependents in case of death of a worker's-Haryana Labour Welfare Board	Scheme	90 Days
232	Haryana Labour Welfare Board (HLWB)	HLWB	Financial Assistance to worker's with a visually, physically or mentally disabled child-Haryana Labour Welfare Board	Scheme	90 Days
233	Haryana Labour Welfare Board (HLWB)	HLWB	LTC Scheme - Haryana Labour Welfare Board	Scheme	90 Days
234	Haryana Labour Welfare Board (HLWB)	HLWB	Scholarship Scheme for worker's children's -Haryana Labour Welfare Board	Scheme	90 Days
235	Haryana Labour Welfare Board (HLWB)	HLWB	Sewing Machine Scheme - Haryana Labour Welfare Board	Scheme	90 Days
236	Haryana Labour Welfare Board (HLWB)	HLWB	Spectacle Scheme - Haryana Labour Welfare Board	Scheme	90 Days
237	Haryana Scheduled Castes Finance and Development Corporation	HSFDC	Education Loan for Scheduled Castes Persons	Scheme	N/A

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
238	Haryana Scheduled Castes Finance and Development Corporation	HSFDC	Green Business Scheme (e-rickshaw, compressed air vehicle, Solor energy gadgets and poly houses)	Scheme	N/A
239	Haryana Scheduled Castes Finance and Development Corporation	HSFDC	Laghu Vyavasay Yojana	Scheme	N/A
240	Haryana Scheduled Castes Finance and Development Corporation	HSFDC	Mahila Adhikarita Yojana	Scheme	N/A
241	Haryana Scheduled Castes Finance and Development Corporation	HSFDC	Mahila Kisan Yojna	Scheme	N/A
242	Haryana Scheduled Castes Finance and Development Corporation	HSFDC	Mahila Samridhi Yojana (for Self Employment Income Generating Schemes only for women beneficiaries)	Scheme	N/A
243	Haryana Scheduled Castes Finance and Development Corporation	HSFDC	Micro Credit Finance (for Self Employment Income Generating Schemes)	Scheme	N/A
244	Haryana Scheduled Castes Finance and Development Corporation	HSFDC	Shilpi Samridhi Yojana	Scheme	N/A
245	Haryana Scheduled Castes Finance and Development Corporation	HSFDC	Term Loan (for Self Employment Income Generating Schemes)	Scheme	N/A
246	Haryana Shehari Vikas Pradhikaran	HSVP	Apply for sewerage connection	Service	10 Days
247	Haryana Shehari Vikas Pradhikaran	HSVP	Apply for water connection	Service	7 Days
248	Haryana Shehari Vikas Pradhikaran	HSVP	Cancellation of Transfer Permission	Service	4 Days
249	Haryana Shehari Vikas Pradhikaran	HSVP	Change of Number of Membership	Service	12 Days
250	Haryana Shehari Vikas Pradhikaran	HSVP	Change the Membership	Service	8 Days
251	Haryana Shehari Vikas Pradhikaran	HSVP	Change the Size of Dwelling Units	Service	12 Days
252	Haryana Shehari Vikas Pradhikaran	HSVP	Condonation of Delay	Service	13 Days
253	Haryana Shehari Vikas Pradhikaran	HSVP	Conveyance Deed	Service	5 Days
254	Haryana Shehari Vikas Pradhikaran	HSVP	Death Case UserID and Password	Service	3 Days
255	Haryana Shehari Vikas Pradhikaran	HSVP	De-Mortgage	Service	2 Days
256	Haryana Shehari Vikas Pradhikaran	HSVP	DPC Certification	Service	5 Days
257	Haryana Shehari Vikas Pradhikaran	HSVP	Duplicate Papers	Service	30 Days
258	Haryana Shehari Vikas Pradhikaran	HSVP	Estimate	Service	N/A
259	Haryana Shehari Vikas Pradhikaran	HSVP	Floor-wise Registration	Service	7 Days
260	Haryana Shehari Vikas Pradhikaran	HSVP	Fresh Building Plan	Service	30 Days
261	Haryana Shehari Vikas Pradhikaran	HSVP	Independent Floor Re-Allotment letter	Service	4 Days
262	Haryana Shehari Vikas Pradhikaran	HSVP	Independent Floor Transfer Permission Letter With GPA	Service	4 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
263	Haryana Shehari Vikas Pradhikaran	HSVP	Independent Floor -Transfer Permission-Family	Service	4 Days
264	Haryana Shehari Vikas Pradhikaran	HSVP	Independent Floor -Transfer Permission-Family(with Conveyance deed)	Service	4 Days
265	Haryana Shehari Vikas Pradhikaran	HSVP	Independent Floor-Transfer Letter	Service	4 Days
266	Haryana Shehari Vikas Pradhikaran	HSVP	Independent Floor-Transfer Letter - Death	Service	4 Days
267	Haryana Shehari Vikas Pradhikaran	HSVP	Independent Floor-Transfer Permission-Court Decree	Service	4 Days
268	Haryana Shehari Vikas Pradhikaran	HSVP	Independent Floor-Transfer Permission-Will	Service	4 Days
269	Haryana Shehari Vikas Pradhikaran	HSVP	Inquiry Regarding Installment/Dues	Service	5 Days
270	Haryana Shehari Vikas Pradhikaran	HSVP	Lease Deed	Service	13 Days
271	Haryana Shehari Vikas Pradhikaran	HSVP	Mortgage Permission Letter	Service	4 Days
272	Haryana Shehari Vikas Pradhikaran	HSVP	No Dues Certificate	Service	3 Days
273	Haryana Shehari Vikas Pradhikaran	HSVP	Non-Encumbrance Certificate	Service	3 Days
274	Haryana Shehari Vikas Pradhikaran	HSVP	OC Certificate/Completion Certificate	Service	30 Days
275	Haryana Shehari Vikas Pradhikaran	HSVP	Physical Possession (Possession Certificate)	Service	3 Days
276	Haryana Shehari Vikas Pradhikaran	HSVP	POC Certificate	Service	N/A
277	Haryana Shehari Vikas Pradhikaran	HSVP	Re-Allotment Letter	Service	4 Days
278	Haryana Shehari Vikas Pradhikaran	HSVP	Refund Application	Service	5 Days
279	Haryana Shehari Vikas Pradhikaran	HSVP	Removal of Misuse	Service	N/A
280	Haryana Shehari Vikas Pradhikaran	HSVP	Re-schedule Appointment	Service	N/A
281	Haryana Shehari Vikas Pradhikaran	HSVP	Revalidate Building Plan	Service	5 Days
282	Haryana Shehari Vikas Pradhikaran	HSVP	Revised Building Plan	Service	30 Days
283	Haryana Shehari Vikas Pradhikaran	HSVP	Site Demarcation	Service	4 Days
284	Haryana Shehari Vikas Pradhikaran	HSVP	Superceded Building Plan	Service	N/A
285	Haryana Shehari Vikas Pradhikaran	HSVP	Surrender of plot	Service	5 Days
286	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter - Death	Service	4 Days
287	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter - Death of allottee - Court Decree	Service	4 Days
288	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter - INDUS - Death	Service	30 Days
289	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter - INDUS - Death of allottee - Court Decree	Service	30 Days
290	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter - Through Allottee	Service	4 Days
291	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter -Court Decree	Service	4 Days
292	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter -Family	Service	4 Days
293	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter -INDUS	Service	30 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
294	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter -INDUS with GPA	Service	30 Days
295	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter -INDUS-Court Decree	Service	30 Days
296	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter -INDUS-Will	Service	30 Days
297	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter -Will	Service	4 Days
298	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter -with GPA	Service	4 Days
299	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter-Bank (Auction)	Service	4 Days
300	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter-Death (Under Mortgage)	Service	4 Days
301	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter-Family (under mortgage))	Service	4 Days
302	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter-Family (with Conveyance deed)	Service	4 Days
303	Haryana Shehari Vikas Pradhikaran	HSVP	Transfer Permission Letter-will (under mortgage)	Service	4 Days
304	Haryana Shehari Vikas Pradhikaran	HSVP	Will Case UserID and Password	Service	3 Days
305	Haryana State Agricultural Marketing Board(HSAMB)	HSAMB	Death during agriculture operation, where FSL report is required	Scheme	30 Days
306	Haryana State Agricultural Marketing Board(HSAMB)	HSAMB	Injury / Death where application submitted after 2 months of accident but no FSL report is required	Scheme	90 Days
307	Haryana State Agricultural Marketing Board(HSAMB)	HSAMB	Injury / Death where application submitted within 2 months of accident but no FSL report is required	Scheme	45 Days
308	Haryana State Agricultural Marketing Board(HSAMB)	HSAMB	Issue of Conveyance Deed	Service	30 Days
309	Haryana State Agricultural Marketing Board(HSAMB)	HSAMB	Issue of Duplicate Allotment	Service	30 Days
310	Haryana State Agricultural Marketing Board(HSAMB)	HSAMB	Issue of No Dues certificate	Service	15 Days
311	Haryana State Agricultural Marketing Board(HSAMB)	HSAMB	Issue Of No Objection Certificate	Service	30 Days
312	Haryana State Agricultural Marketing Board(HSAMB)	HSAMB	Issue of NOC for Mortgage	Service	15 Days
313	Haryana State Agricultural Marketing Board(HSAMB)	HSAMB	Issue of Re-allotment Letter	Service	30 Days
314	Haryana State Agricultural Marketing Board(HSAMB)	HSAMB	Re-Transfer of property in case of sale	Service	30 Days
315	Haryana State Agricultural Marketing Board(HSAMB)	HSAMB	Re-Transfer of property in case of sale(Uncontested Death)	Service	60 Days
316	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Allotment of plots	Service	60 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
317	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Bifurcation of plot	Service	30 Days
318	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Change in Constitution	Service	30 Days
319	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Change of Name	Service	14 Days
320	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Change of plot	Service	30 Days
321	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Change of Project	Service	14 Days
322	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Conveyance deed	Service	15 Days
323	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Extension in time for project implementation/completion	Service	14 Days
324	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Issuance of Project Completion Certificate	Service	30 Days
325	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Leasing/Renting of plots	Service	14 Days
326	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	No Due Certificate	Service	15 Days
327	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Physical Possession of plote	Service	7 Days
328	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Sewerage connection	Service	15 Days
329	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Submission of self-certified Building Plans for industrial plots	Service	N/A
330	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Surrender of plot	Service	30 Days
331	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Transfer of plot	Service	30 Days
332	Haryana State Ind and Infrastructure Development Co Ltd(HSIIDC)	HSIIDC	Water connection	Service	15 Days
333	Haryana State Pollution Control Board	Polution Control Board	Authorization under Bio Medical Waste	Service	30 Days
334	Haryana State Pollution Control Board	Polution Control Board	Authorization under e-Waste	Service	30 Days
335	Haryana State Pollution Control Board	Polution Control Board	Authorization Under Hazardous Waste Rules	Service	30 Days
336	Haryana State Pollution Control Board	Polution Control Board	Auto-Renewal of Consent to Operate Air/Water Self certification	Service	30 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
337	Haryana State Pollution Control Board	Polution Control Board	Consent To Establish Air/Water	Service	30 Days
338	Haryana State Pollution Control Board	Polution Control Board	Consent TO Establish -Renewal Air/Water	Service	30 Days
339	Haryana State Pollution Control Board	Polution Control Board	Consent to Operate - Air/Water	Service	30 Days
340	Haryana State Pollution Control Board	Polution Control Board	Registration under Plastic Manufacture, Sale and Usage	Service	30 Days
341	Haryana State Pollution Control Board	Polution Control Board	Renewal of Authorization under e-Waste	Service	30 Days
342	Haryana State Pollution Control Board	Polution Control Board	Renewal of Consent to Operate - Air/Water	Service	30 Days
343	Haryana State Pollution Control Board	Polution Control Board	Renewal of Registration under Plastic Manufacture, Sale and Usage	Service	30 Days
344	Haryana Women Development Corporation	Haryana Women Development Corporation	Individual Loan Scheme with Subsidy to Women for Self Employment , HWDC	Scheme	60 Days
345	Health Services Department	Genetic Services	New Registration of Genetic Counselling Centre/Genetic Lab/certificates of Genetic Counselling Centre/Genetic Lab/ Genetic Centre/Ultrasound Clinic and Imaging Centre	Service	90 Days
346	Health Services Department	Health	Application For Correction in Birth or Death Record	Service	30 Days
347	Health Services Department	Health	Application For Delayed Birth/Death Registration	Service	60 Days
348	Health Services Department	Health	Application for Inclusion of Child Name in Birth Record	Service	30 Days
349	Health Services Department	Health	Application For Issuance of Birth/Death/Non Availability Certificate (NAC)	Service	30 Days
350	Higher Education Department	Higher Education Department	Consolidate Stipend and Free Books to SC Students Scheme	Scheme	N/A
351	Higher Education Department	Higher Education Department	Haryana State Meritorious Incentive Scheme	Scheme	N/A
352	Higher Education Department	Higher Education Department	Haryana State Meritorious Incentives Scheme (CBSE)	Scheme	N/A
353	Higher Education Department	Higher Education Department	Lower Income Group Scheme	Scheme	N/A
354	Higher Education Department	Higher Education Department	Post Matric Scholarship	Scheme	N/A
355	Higher Education Department	Higher Education Department	State Merit Scholarship To UG Girls	Scheme	N/A
356	Higher Education Department	Higher Education Department	State Merit Scholarship To UG-PG Students	Scheme	N/A
357	Higher Education Department	Higher Education Department	Stipend Scheme for Grand Children for Freedom Fighter	Scheme	N/A
358	Home Department	Home	Acquisition of Firearm	Service	7 Days
359	Home Department	Home	Cancellation/Suspension/Revocation of Arms License	Service	7 Days
360	Home Department	Home	Change of Address Within the Jurisdiction	Service	15 Days
361	Home Department	Home	Change of Quantity of Ammunition in Arm License	Service	7 Days
362	Home Department	Home	Conversion of one type of weapon to another type	Service	7 Days
363	Home Department	Home	Deletion of Weapon from Arms License	Service	7 Days
364	Home Department	Home	Endorsement of Weapon in Arms License	Service	7 Days
365	Home Department	Home	Extension of Area Validity of Arms License	Service	15 Days
366	Home Department	Home	Extension of purchase period of weapon	Service	7 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
367	Home Department	Home	Issuance of Duplicate Arm License	Service	7 Days
368	Home Department	Home	Issuance of New Arms License	Service	60 Days
369	Home Department	Home	Registration of Outside Arms License	Service	15 Days
370	Home Department	Home	Renewal of Arms License	Service	30 Days
371	Home Department	Home	Sale/Transfer/Gift of Arms License	Service	3 Days
372	Horticulture Department	Horticulture	Fruit License: Grant of Nursery Fruit License	Service	90 Days
373	Horticulture Department	Horticulture	HORTNET	Scheme	21 Days
374	Horticulture Department	Horticulture	Minet: Sanction of application upon submission of complete documents	Scheme	16 Days
375	Horticulture Department	Horticulture	Polynet: Sanction of application upon submission of complete documents	Scheme	21 Days
376	Horticulture Department	Horticulture	Sanction of Subsidy application under State Plan Schemes upon submission of complete documents	Scheme	21 Days
377	Horticulture Department	Horticulture	Seed License: Grant of Nursery Seed license	Service	90 Days
378	Housing Board	Housing Board	Demarcation of Plots/Land	Service	21 Days
379	Housing Board	Housing Board	Issue of Change Ownership/Re-allotment Letter after execution of Sale deed	Service	N/A
380	Housing Board	Housing Board	Issue of Conveyance deed	Service	30 Days
381	Housing Board	Housing Board	Issue of Conveyance Deed through GPA	Service	45 Days
382	Housing Board	Housing Board	Issue of NDC (No Due Certificate) to the Allottee	Service	30 Days
383	Housing Board	Housing Board	Issue of No Objection Certificate/Duplicate Allotment/Re- allotment Letter	Service	21 Days
384	Housing Board	Housing Board	Issue of permission to mortgage	Service	7 Days
385	Housing Board	Housing Board	Transfer of property in case of death (uncontested)	Service	45 Days
386	Housing Board	Housing Board	Transfer of Property in Case of General Transfer before Conveyance Deed	Service	45 Days
387	Housing Board	Housing Board	Transfer of property in case of sale deed	Service	15 Days
388	Industries and Commerce Department	Industries and Commerce Department	Approval for amendments in bye- laws of society under the Haryana Registration and Regulations of Societies Act. 2012	Service	60 Days
389	Industries and Commerce Department	Industries and Commerce Department	Approval for change in name/ Registered office of society under the Haryana Registration and Regulations of Societies Act. 2012	Service	7 Days
390	Industries and Commerce Department	Industries and Commerce Department	Approval for change in partners under Indian Partnership Act. 1932	Service	3 Days
391	Industries and Commerce Department	Industries and Commerce Department	Approval for change of Registered Office under Indian Partnership Act. 1932.	Service	3 Days
392	Industries and Commerce Department	Industries and Commerce Department	Approval for modification, alteration, repair of boiler under Indian Boiler Act, 1923	Service	10 Days
393	Industries and Commerce Department	Industries and Commerce	Approval of Governing body under the Haryana Registration and Regulations of Societies Act.	Service	15 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
		Department	2012		
394	Industries and Commerce Department	Industries and Commerce Department	Approval of scheme of Collegiums	Service	15 Days
395	Industries and Commerce Department	Industries and Commerce Department	Boiler Attendant Certificate	Service	30 Days
396	Industries and Commerce Department	Industries and Commerce Department	Boiler Operation Engineer (BOE) Certificate	Service	30 Days
397	Industries and Commerce Department	Industries and Commerce Department	Boiler Registration under the Indian Boiler Act, 1923	Service	22 Days
398	Industries and Commerce Department	Industries and Commerce Department	Certificate of Boiler Manufacturer unit	Service	15 Days
399	Industries and Commerce Department	Industries and Commerce Department	Certificate of Boiler Repairer	Service	15 Days
400	Industries and Commerce Department	Industries and Commerce Department	Certificate of Boiler Welder	Service	10 Days
401	Industries and Commerce Department	Industries and Commerce Department	Change in name of the Firm	Service	7 Days
402	Industries and Commerce Department	Industries and Commerce Department	Dissolution of Firm	Service	7 Days
403	Industries and Commerce Department	Industries and Commerce Department	Electricity Duty/ Open Access Charges Exemption	Service	44 Days
404	Industries and Commerce Department	Industries and Commerce Department	Employment Generation Subsidy	Service	44 Days
405	Industries and Commerce Department	Industries and Commerce Department	Enrollment of members of Society registered under the Haryana Registration and Regulation of Societies Act, 2012 (Act 1 of 2012)	Service	30 Days
406	Industries and Commerce Department	Industries and Commerce Department	Filing of mandatory annual returns u/s 50(1) of the Haryana Registration and Regulation of Societies Act, 2012 (Act 1 of 2012)	Service	30 Days
407	Industries and Commerce Department	Industries and Commerce Department	Grant in Aid management	Service	30 Days
408	Industries and Commerce Department	Industries and Commerce Department	Investment Subsidy on Value Added Tax(VAT)/State Goods & Services Tax (SGST)	Service	44 Days
409	Industries and Commerce Department	Industries and Commerce Department	License for processing under the Lubricating Oil and Greases (Processing, Supply and Distribution Regulation) Order, 1987	Service	20 Days
410	Industries and Commerce Department	Industries and Commerce Department	License for Trading under the Lubricating Oil and Greases (Processing, Supply and Distribution Regulation) Order, 1987	Service	20 Days
411	Industries and Commerce Department	Industries and Commerce	Name Approval of Societies under the Haryana Registration and Regulations of Societies Act	Service	3 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
		Department	2012		
412	Industries and Commerce Department	Industries and Commerce Department	Permission for Transfer Memorandum of Inspection Book and Registration Book of boiler within State	Service	10 Days
413	Industries and Commerce Department	Industries and Commerce Department	Permission for transfer of Memorandum of Inspection Book and Registration Book of boiler outside State	Service	10 Days
414	Industries and Commerce Department	Industries and Commerce Department	Provisional License for Processing under the Lubricating Oil and Greases (Processing, Supply and Distribution Regulation) Order, 1987	Service	20 Days
415	Industries and Commerce Department	Industries and Commerce Department	Provisional License for Trading under the Lubricating Oil and Greases (Processing, Supply and Distribution Regulation) Order, 1987	Service	20 Days
416	Industries and Commerce Department	Industries and Commerce Department	Registration for an existing society	Service	15 Days
417	Industries and Commerce Department	Industries and Commerce Department	Registration of Economiser	Service	22 Days
418	Industries and Commerce Department	Industries and Commerce Department	Registration of Firms under Indian Partnership Act. 1932	Service	3 Days
419	Industries and Commerce Department	Industries and Commerce Department	Registration of Societies under the Haryana Registration and Regulations of Societies Act. 2012	Service	7 Days
420	Industries and Commerce Department	Industries and Commerce Department	Renewal of Boiler Registration under the Indian Boiler Act 1923	Service	7 Days
421	Industries and Commerce Department	Industries and Commerce Department	Renewal of Certificate of Boiler Repairer	Service	7 Days
422	Industries and Commerce Department	Industries and Commerce Department	Renewal of license for processing under the Lubricating Oil and Greases (Processing, Supply and Distribution Regulation) Order, 1987	Service	20 Days
423	Industries and Commerce Department	Industries and Commerce Department	Renewal of license for Trading under the Lubricating Oil and Greases (Processing, Supply and Distribution Regulation) Order, 1987	Service	20 Days
424	Industries and Commerce Department	Industries and Commerce Department	Renewal of Welder Certificate	Service	10 Days
425	Industries and Commerce Department	Industries and Commerce Department	Resolution of Governing Body/General Body meetings	Service	30 Days
426	Industries and Commerce Department	Industries and Commerce Department	Stamp Duty Refund Scheme	Service	44 Days
427	Industries and Commerce Department	Industries and Commerce Department	Submission of list of elected Collegiums members for information u/s 30(3) of the HaryanaRegistration and Regulation of Societies Act, 2012 (Act 1 of 2012)	Service	15 Days
428	Labour Department	Labour	Approvals of plans from Factories Department under Factories Act, 1948	Service	45 Days
429	Labour Department	Labour	Factories License under Factories Act, 1948	Scheme	45 Days
430	Labour Department	Labour	Labour Grievance Redressal	Service	45 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
431	Labour Department	Labour	Registration of Establishment engaged in Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act. 1996 (28 of 1996)	Scheme	30 Days
432	Labour Department	Labour	Registration of principal employer's establishment and license for contractors under provision of contract labour Act,1970	Service	26 Days
433	Labour Department	Labour	Registration of principal employer's establishment under the provisions of Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979 (30 of 1979))	Service	26 Days
434	Labour Department	Labour	Renewal of factory license under the provisions of Factories Act, 1948 (Central Act No. 63 of 1948)	Service	45 Days
435	Labour Department	Labour	renewal of License for contractors under the provisions of the Contract Labour (Regulation and Abolition) Act, 1970 (Central Act No. 37 of 1970)	Service	26 Days
436	Labour Department	Labour	Renewal of registration certification under the provisions of the Punjab Shops and Commercial Establishments Act, 1958 (Punjab Act 15 of 1958)	Service	15 Days
437	Labour Department	Labour	Shop Registration under Shops and Establishment Act	Service	15 Days
438	Police Department	Police	Application for RTI Request	Service	30 Days
439	Police Department	Police	Carry permit of Weapon	Service	21 Days
440	Police Department	Police	Change Moblie No.	Service	21 Days
441	Police Department	Police	Character Certificate	Service	21 Days
442	Police Department	Police	Deletion of Retainer's entry	Service	21 Days
443	Police Department	Police	Disposal of Online Complaint	Service	60 Days
444	Police Department	Police	Disposal of Registered Lost Property	Service	21 Days
445	Police Department	Police	Domestic Help Verification	Service	21 Days
446	Police Department	Police	Employee Verification	Service	21 Days
447	Police Department	Police	Event/Performance Request	Service	7 Days
448	Police Department	Police	Extension of Residential Permit of Foreigners	Service	5 Days
449	Police Department	Police	Issuance of NOC for setting up of Petrol Pump, Cinema Hall etc.	Service	15 Days
450	Police Department	Police	Issuance of Retainer's entry	Service	21 Days
451	Police Department	Police	No Objection to Return to India (NORI) in case of Indian nationals living in abroad and returned to India	Service	21 Days
452	Police Department	Police	No Objection to Return to India (NORI) in case of Pakistani nationals living in India on Long Term Visa	Service	21 Days
453	Police Department	Police	NOC for fairs/melas/exhibition/ sports events etc.	Service	5 Days
454	Police Department	Police	NOC for use of loud speakers	Service	5 Days
455	Police Department	Police	Passport Verification	Service	21 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
456	Police Department	Police	Police Clearance Certificate	Service	21 Days
457	Police Department	Police	Private Security Agency Verification	Service	60 Days
458	Police Department	Police	Procession Request	Service	7 Days
459	Police Department	Police	Protest/Strike Request	Service	7 Days
460	Police Department	Police	Registration of Addition Of Weapon	Service	7 Days
461	Police Department	Police	Registration of Foreigners (Arrival and Departure)	Service	1 Days
462	Police Department	Police	Registration of Issuance of Sulphur License	Service	21 Days
463	Police Department	Police	Request for Cartridges	Service	21 Days
464	Police Department	Police	Stranger Verification	Service	5 Days
465	Police Department	Police	Tenant Verification	Service	21 Days
466	Police Department	Police	Threat Assessment Verification	Service	7 Days
467	Police Department	Police	Validation of applicant for Community Liaison Groups	Service	30 Days
468	Police Department	Police	Validation of Owners of Cyber Café Registered	Service	30 Days
469	Police Department	Police	Validation of Owners of Hotel and customers Registered	Service	30 Days
470	Printing And Stationery Department	Printing And Stationery	Change of Name	Service	30 Days
471	Public Health And Engineering-PHED	Water and Sewerage Services(PHED)	Restoration of Water Supply due to major problems(burning of transformer, other major electric fault etc to be rectified by PHED)	Service	10 Days
472	Public Health And Engineering-PHED	Water and Sewerage Services(PHED)	Restoration of Water Supply due to major problems(shortage of raw water, burning of transformer and fault in LT/HT lines)	Service	6 Days
473	Public Health And Engineering-PHED	Water and Sewerage Services(PHED)	Restoration of Water Supply due to minor problems	Service	3 Days
474	Public Health And Engineering-PHED	Water and Sewerage Services(PHED)	Sanction of sewerage connection in Cities and MC Towns	Service	12 Days
475	Public Health And Engineering-PHED	Water and Sewerage Services(PHED)	Sanction of water supply connection in the Rural and Urban areas	Service	12 Days
476	Public Health And Engineering-PHED	Water and Sewerage Services(PHED)	Sewerage Blocked/Over flow of manholes	Service	7 Days
477	Public Health And Engineering-PHED	Water and Sewerage Services(PHED)	Water Leakage/ Over Flow Pipes	Service	7 Days
478	Public Works Department (Buildings and Roads)	PWD	Clearance for entry/ exit from State Highway/ Scheduled Road under MORT&H Guidelines	Service	60 Days
479	Public Works Department (Buildings and Roads)	PWD	Enlistment of Contractors for Works and Services	Service	45 Days
480	Public Works Department (Buildings and Roads)	PWD	Permission for laying of Natural Gas/ Pipelines ROU	Service	60 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
		and Roads)			
481	Renewable Energy Department	New and Renewable Energy	Scheme of Solar Home System (Manohar Jyoti) (SMS-MJ)	Scheme	N/A
482	Renewable Energy Department	New and Renewable Energy	Scheme of Solar Inverter Charger (SIC)	Scheme	N/A
483	Renewable Energy Department	New and Renewable Energy	Scheme of Solar Water Pumping System (SWPS)	Scheme	N/A
484	Renewable Energy Department	New and Renewable Energy	Solar Water Heating System (Domestic Sector) (SWHS)	Scheme	N/A
485	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Backward Class Certificate	Service	7 Days
486	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Dogra Certificate	Service	7 Days
487	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Economically Backward Person in General Caste	Service	7 Days
488	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Economically Weaker Section (EWS) Certificate for Allotment of Residential Flat or Residential Plot by Housing Board	Service	10 Days
489	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Income and Asset Certificate for Economically Weaker Sections(EWS)	Service	7 Days
490	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Income Certificate (for Education Purpose)	Service	15 Days
491	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Income Certificate (Other than Education Purpose)	Service	15 Days
492	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Minority Community Certificate	Service	7 Days
493	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Other Backward Class Certificate	Service	7 Days
494	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Resident Certificate	Service	7 Days
495	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Rural Area Certificate	Service	7 Days
496	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Schedule Caste Certificate	Service	7 Days
497	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Special Backward Class Certificate	Service	7 Days
498	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Tapriwas Certificate	Service	7 Days
499	Revenue & Disaster Management Department	Caste Domicile Income and Rural Area Certificates	Vimukt Caste	Service	7 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
500	Revenue & Disaster Management Department	COVID19	Ex Gratia Assistance to Next of Kin of the Deceased by COVID-19	Scheme	N/A
501	Revenue & Disaster Management Department	Marriage Registration(Rural)	Marriage Registration 1954 (Rural)	Service	18 Days
502	Revenue & Disaster Management Department	Marriage Registration(Rural)	Marriage Registration 1995 (Rural)	Service	18 Days
503	Revenue & Disaster Management Department	Marriage Registration(Rural)	Marriage Registration 2008 (Rural)	Service	18 Days
504	Revenue & Disaster Management Department	Permissions	Funfair/Circus/Magic Show	Service	5 Days
505	Revenue & Disaster Management Department	Permissions	Jalsa/Public Meeting/Jaloos/ShobhaYatra/Chhath Puja/Marriage	Service	5 Days
506	Revenue & Disaster Management Department	Permissions	Loudspeaker/DJ	Service	5 Days
507	Revenue & Disaster Management Department	Permissions	Tournaments/ Games	Service	5 Days
508	Revenue & Disaster Management Department	Permissions	Vehicle Permit/ Permission during Assembly / State Election Campaign	Service	12 Days
509	Revenue & Disaster Management Department	Permissions	Vehicle Permit/ Permission during Parliamentary Election Campaign	Service	12 Days
510	Revenue & Disaster Management Department	Property Dealer License	Property Dealer License	Service	5 Days
511	Revenue & Disaster Management Department	Revenue Court Cases	Nakal of ROR (Jamabandi)	Service	7 Days
512	Rural Development	BPL Entitlement	Application for BPL Entitlement	Service	N/A
513	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Additional Pension-Disabled ESM having children	Scheme	60 Days
514	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Additional Pension-Disabled ESM having no child	Scheme	60 Days
515	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Additional Pension-Widows having child	Scheme	60 Days
516	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Additional Pension-Widows having no child	Scheme	60 Days
517	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Disabled Ex Gratia Grant of Defence Forces According to the percentage of Disability	Scheme	90 Days
518	Sainik And Ardh Sainik Welfare	Sainik and Ardha Sainik Welfare	Disabled Ex Gratia Grant of Para Military Forces According to the percentage of Disability	Scheme	90 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
	Department				
519	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Financial Assistance of Orphan Children of ESM	Scheme	60 Days
520	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Financial Assistance to blind ESM	Scheme	60 Days
521	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Financial Assistance to Disabled ESM	Scheme	60 Days
522	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Financial Assistance to Ex Servicemen of and above the age of 60	Scheme	60 Days
523	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Financial Assistance to Para Tetra Plegic ESM	Scheme	60 Days
524	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Financial Assistance to war widows of Defence Forces	Scheme	90 Days
525	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Financial Assistance to Widow WW-II	Scheme	60 Days
526	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Financial Assistance to widows of Ex Servicemen of and above the age of 60	Scheme	60 Days
527	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Financial Assistance to WW-II Vetern	Scheme	60 Days
528	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Marriage Grant-Orphan Daughter ESM	Scheme	60 Days
529	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Marriage Grant-War Disabled ESM	Scheme	60 Days
530	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Marriage Grant-War Widow ESM	Scheme	60 Days
531	Sainik And Ardh Sainik Welfare Department	Sainik and Ardha Sainik Welfare	Marriage Grant-Widow ESM	Scheme	60 Days
532	Science and Technology Department	Science and Technology	Application Form for HSCST Fellowship	Scheme	N/A
533	Science and Technology Department	Science and Technology	Promotion of Science Education (POSE) Scholarship	Scheme	N/A
534	Secondary Education Department Haryana	Secondary Education Department	Granting permission for establishment of Private School with or without Hostel (On fulfillment of documents required) upto 12th standard	Service	N/A
535	Secondary Education Department Haryana	Secondary Education Department	Granting recognition to Private School with or without Hostel (On fulfillment of documents required) upto 12th Standard	Service	N/A
536	Secondary Education Department Haryana	Secondary Education Department	Issuance of No Objection Certificate for affiliation with CBSE or other board of School Education other than HBSE (On fulfillment of documents required) upto 12th Standard	Service	N/A
537	Social Justice And Empowerment	Social Security Pension	Disability Pension	Scheme	60 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
		Schemes			
538	Social Justice And Empowerment	Social Security Pension Schemes	Dr. Syama Prasad Mookerjee Durghtana Sahayta Yojana	Scheme	60 Days
539	Social Justice And Empowerment	Social Security Pension Schemes	Dwarf Allowance	Scheme	60 Days
540	Social Justice And Empowerment	Social Security Pension Schemes	Eunuchs Allowance	Scheme	60 Days
541	Social Justice And Empowerment	Social Security Pension Schemes	Financial Assistance to Destitute Children (FADC)	Scheme	60 Days
542	Social Justice And Empowerment	Social Security Pension Schemes	Financial Assistance to Kashmiri Migrants	Scheme	60 Days
543	Social Justice And Empowerment	Social Security Pension Schemes	Financial Assistance to Non School going Disabled Children upto 18 years	Scheme	60 Days
544	Social Justice And Empowerment	Social Security Pension Schemes	Inter District Migration Pension	Service	30 Days
545	Social Justice And Empowerment	Social Security Pension Schemes	Issuance of New or Duplicate senior citizen identity card	Scheme	90 Days
546	Social Justice And Empowerment	Social Security Pension Schemes	Ladli Social Security Allowance	Scheme	60 Days
547	Social Justice And Empowerment	Social Security Pension Schemes	National family benefits scheme for BPL families	Scheme	90 Days
548	Social Justice And Empowerment	Social Security Pension Schemes	Old Age Samman Allowance	Scheme	60 Days
549	Social Justice And Empowerment	Social Security Pension Schemes	Widow & Destitute Women Pension	Scheme	60 Days
550	Town And Country Planning	Town & Country planning	Building Plan of CLU	Service	N/A
551	Town And Country Planning	Town & Country planning	Building Plan of License	Service	N/A
552	Town And Country Planning	Town & Country planning	Completion Certificate in License Colony	Service	N/A
553	Town And Country Planning	Town & Country planning	Extension of CLU permission	Service	60 Days
554	Town And Country Planning	Town & Country planning	Extension of time for construction of Community Sites	Service	N/A
555	Town And Country Planning	Town & Country planning	Grant Of CLU Permission	Service	60 Days
556	Town And Country Planning	Town & Country planning	Licence for Brick Kiln	Service	30 Days
557	Town And Country Planning	Town & Country planning	New License Application	Service	N/A
558	Town And Country Planning	Town & Country planning	NOC(outside controlled area/urban area, within urban area but outside controlled area)	Service	30 Days
559	Town And Country Planning	Town & Country planning	Release of Bank Guarantee	Service	N/A

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
560	Town And Country Planning	Town & Country planning	Renewal of License	Service	N/A
561	Town And Country Planning	Town & Country planning	Renewal of License in Brick Kiln	Service	N/A
562	Town And Country Planning	Town & Country planning	Revalidation of Building Plans in CLU	Service	N/A
563	Town And Country Planning	Town & Country planning	Revalidation of Building Plans in License Colony	Service	N/A
564	Town And Country Planning	Town & Country planning	Service Plan Estimate	Service	N/A
565	Town And Country Planning	Town & Country planning	Third Party Transfer of Community Sites	Service	N/A
566	Transport Department	Sarathi	Addition of new class to Driving License-RLA	Service	10 Days
567	Transport Department	Sarathi	Addition of new class to Driving License-RTA	Service	10 Days
568	Transport Department	Sarathi	Change of Address (DL)-RLA	Service	10 Days
569	Transport Department	Sarathi	Change of Address(DL)-RTA	Service	7 Days
570	Transport Department	Sarathi	Duplicate Driving License-RLA	Service	10 Days
571	Transport Department	Sarathi	Duplicate Driving License-RTA	Service	10 Days
572	Transport Department	Sarathi	Issuance of Conductor License-RTA	Service	7 Days
573	Transport Department	Sarathi	Learner License for Non-transport vehicle-RLA	Service	7 Days
574	Transport Department	Sarathi	Learner License for transport vehicle-RTA	Service	7 Days
575	Transport Department	Sarathi	Permanent Driving License-RLA	Service	10 Days
576	Transport Department	Sarathi	Permanent Driving License-RTA	Service	10 Days
577	Transport Department	Sarathi	Renewal of Conductor License-RTA	Service	7 Days
578	Transport Department	Sarathi	Renewal of Driving License-RLA	Service	10 Days
579	Transport Department	Sarathi	Renewal of Driving License-RTA	Service	10 Days
580	Transport Department	Vahan	Addition/Continuation/Termination of Hypothecation-RLA	Service	7 Days
581	Transport Department	Vahan	Addition/Continuation/Termination of Hypothecation-RTA	Service	7 Days
582	Transport Department	Vahan	Alteration of Vehicle-RLA	Service	10 Days
583	Transport Department	Vahan	Alteration of vehicle-RTA	Service	7 Days
584	Transport Department	Vahan	Change of Address (RC)-RLA	Service	7 Days
585	Transport Department	Vahan	Change of address (RC)-RTA	Service	10 Days
586	Transport Department	Vahan	Conversion of Vehicle (from Transport to Non-transport)-RLA	Service	10 Days
587	Transport Department	Vahan	Duplicate Registration Certificate-RLA	Service	7 Days
588	Transport Department	Vahan	Duplicate Registration Certificate-RTA	Service	7 Days
589	Transport Department	Vahan	Fitness Certificate-RTA	Service	7 Days
590	Transport Department	Vahan	Hypothecation Continuation	Service	7 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
591	Transport Department	Vahan	Hypothecation Termination	Service	7 Days
592	Transport Department	Vahan	No Objection Certificate (NOC) for transfer of vehicles to other states	Service	7 Days
593	Transport Department	Vahan	No Objection Certificate for vehicles going outside the State (NOC)-RLA	Service	7 Days
594	Transport Department	Vahan	Registration of fully built transport vehicles through dealer-RTA	Service	10 Days
595	Transport Department	Vahan	Registration of Non-Transport Vehicles through Dealer-RLA	Service	10 Days
596	Transport Department	Vahan	Transfer of ownership for old vehicles purchased within the state-RLA	Service	7 Days
597	Transport Department	Vahan	Transfer Of Ownership for old vehicles purchased within the state-RTA	Service	7 Days
598	Urban Local Bodies	Business License Services	Issue Certificate of Trade Licence	Service	15 Days
599	Urban Local Bodies	Business License Services	Renewal Certificate of Trade Licence	Service	12 Days
600	Urban Local Bodies	Fire Services(ULB)	Approval Fire NOC	Service	60 Days
601	Urban Local Bodies	Fire Services(ULB)	Approval of Fire Fighting Scheme	Service	60 Days
602	Urban Local Bodies	Fire Services(ULB)	Renew Fire Fighting Scheme	Service	60 Days
603	Urban Local Bodies	Fire Services(ULB)	Renew Fire NOC	Service	30 Days
604	Urban Local Bodies	HEPC Services	Granting permission for installing communication and connectivity infrastructure	Service	45 Days
605	Urban Local Bodies	Marriage Registration(Urban)	Marriage Registration (For Urban area only)	Service	18 Days
606	Urban Local Bodies	Property Tax	Change of Owner/Occupier in Property Tax Register (Except in death case)	Service	15 Days
607	Urban Local Bodies	Property Tax	Change of Owner/Occupier in Property Tax Register in death case	Service	45 Days
608	Urban Local Bodies	Property Tax	Issuance of new Property ID	Service	10 Days
609	Urban Local Bodies	Savachh Haryana	Removal of Solid Waste from Streets/Roads	Service	2 Days
610	Urban Local Bodies	Savachh Haryana	Replacement of Street Lights	Service	10 Days
611	Urban Local Bodies	ULB OffLine Services	Booking of Community Center	Service	15 Days
612	Urban Local Bodies	ULB OffLine Services	Issue Certificate of Dog Registration/brought for show purpose	Service	15 Days
613	Urban Local Bodies	ULB OffLine Services	Issue of conveyance deed in Municipal Corporations, Municipal Councils and Municipal Committees	Service	15 Days
614	Urban Local Bodies	ULB OffLine Services	Issue of Licence for bakery	Service	15 Days
615	Urban Local Bodies	ULB OffLine Services	Issue of Licence for Import of Meat/sale of imported Meat	Service	15 Days
616	Urban Local Bodies	ULB OffLine Services	Issue of Licence for lodging houses	Service	15 Days
617	Urban Local Bodies	ULB OffLine Services	Issue of Licence for running flour mill	Service	15 Days
618	Urban Local Bodies	ULB OffLine Services	Issue of Licence for running tent house	Service	15 Days
619	Urban Local Bodies	ULB OffLine Services	Issue of Licence for Sale of Meat	Service	15 Days
620	Urban Local Bodies	ULB OffLine Services	License for Dhobis for using Municipal Dhobi Ghats	Service	15 Days
621	Urban Local Bodies	ULB OffLine Services	License for Manufacture of Aerated Water, Ice and Ice Cream Factory	Service	15 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
622	Urban Local Bodies	ULB OffLine Services	License for Plying Carts and Rehris	Service	15 Days
623	Urban Local Bodies	ULB OffLine Services	Permission for Installation of Temporary Structure	Service	15 Days
624	Urban Local Bodies	ULB OffLine Services	Renewal Certificate of Dog Registration/brought for show purpose	Service	7 Days
625	Urban Local Bodies	ULB OffLine Services	Renewal Manufacture of Aerated water, ice and ice cream at Factory	Service	7 Days
626	Urban Local Bodies	ULB OffLine Services	Renewal of Licence for bakery	Service	7 Days
627	Urban Local Bodies	ULB OffLine Services	Renewal of Licence for running flour mill	Service	7 Days
628	Urban Local Bodies	ULB OffLine Services	Renewal of Licence for Sale of Meat	Service	7 Days
629	Urban Local Bodies	ULB OffLine Services	Renewal of license for lodging house	Service	7 Days
630	Urban Local Bodies	ULB OffLine Services	Renewal of license for plying carts and Rehris	Service	7 Days
631	Urban Local Bodies	ULB OffLine Services	Renewal of License for using Municipal Dhobi Ghats	Service	7 Days
632	Urban Local Bodies	ULB OffLine Services	Renewal/Restoration of Licence for running tent house	Service	7 Days
633	Urban Local Bodies	ULB OffLine Services	Request for issue Copy of Documents	Service	15 Days
634	Urban Local Bodies	Water And Sewer Services(ULB)	Water Supply and Sewerage Connection (applicable in Municipal Corporation Gurugram, Faridabad, Sonapat and Karnal only)	Service	7 Days
635	Uttar Haryana Bijli Vitran Nigam-UHBVN	Grievance System(UHBVN)	Distribution Transformer Failure	Service	2 Days
636	Uttar Haryana Bijli Vitran Nigam-UHBVN	Grievance System(UHBVN)	Overhead Line Breakdown	Service	1 Days
637	Uttar Haryana Bijli Vitran Nigam-UHBVN	Grievance System(UHBVN)	Overhead Line Breakdowns due to Breakage of Pole	Service	1 Days
638	Uttar Haryana Bijli Vitran Nigam-UHBVN	Grievance System(UHBVN)	Reconnection of supply, DC due to bill defaulting	Service	1 Days
639	Uttar Haryana Bijli Vitran Nigam-UHBVN	Grievance System(UHBVN)	Underground cable (UG) Breakdown	Service	2 Days
640	Uttar Haryana Bijli Vitran Nigam-UHBVN	Grievance System(UHBVN)	Voltage Fluctuation	Service	1 Days
641	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Application for Enhancement of Load - 11 KV	Service	71 Days
642	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Application for Enhancement of Load - 33 KV	Service	97 Days
643	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Application for Enhancement of Load - above 33 KV	Service	N/A
644	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Application for Enhancement of Load - LT	Service	30 Days
645	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Application for New Electricity connection - 11KV	Service	71 Days
646	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Application for New Electricity connection - 33 KV	Service	97 Days
647	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Application for New Electricity connection - Above 33 KV	Service	N/A
648	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Application for New Electricity connection -LT	Service	30 Days
649	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Application for reduction of Electricity Load	Service	7 Days
650	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Application for transfer of Title & Conversion of Services	Service	7 Days
651	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Billing Complaints	Service	7 Days
652	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Extension of Load(Change of Name)	Service	30 Days

Sno	Department	Application Name	Service/ Scheme Name	Service/ Scheme	Notified as Citizen Charter
653	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Meter Complaint – Inspect & Check correctness	Service	7 Days
654	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Meter Complaint – Replace Burnt Meter	Service	7 Days
655	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Meter Complaint – Replace slow/fast/meters/Creeping or stuck meters	Service	7 Days
656	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Reconnection	Service	30 Days
657	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Shifting of LT HT Lines	Service	45 Days
658	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Shifting of meter/service connection	Service	15 Days
659	Uttar Haryana Bijli Vitran Nigam-UHBVN	Uttar Haryana Bijli Vitran Nigam	Shifting of Transformers	Service	60 Days
660	Welfare of SCs And BCs	Welfare of SC and BC	Dr. Ambedkar Medhavi Chattar Yojna	Scheme	45 Days
661	Welfare of SCs And BCs	Welfare of SC and BC	Dr. Ambedkar Naweenikaran Yojna	Scheme	60 Days
662	Welfare of SCs And BCs	Welfare of SC and BC	Legal Aid To Scheduled Castes And Vimukat Jatis	Scheme	10 Days
663	Welfare of SCs And BCs	Welfare of SC and BC	Monetary Relief to the Victim of Atrocities	Scheme	7 Days
664	Welfare of SCs And BCs	Welfare of SC and BC	Mukhya Mantri Samajik Samrasta Antarjatiya Yojna	Scheme	20 Days
665	Welfare of SCs And BCs	Welfare of SC and BC	Mukhya Mantri Vivah Shagun Yojna	Scheme	30 Days
666	Welfare of SCs And BCs	Welfare of SC and BC	VARANASI AND AMRITSAR YATRA	Scheme	N/A
667	Women and Child Development Department	Women and Child Development	Aapki Beti Hamari Beti	Scheme	30 Days
668	Women and Child Development Department	Women and Child Development	Protection Against Domestic Violence	Scheme	45 Days
669	Women and Child Development Department	Women and Child Development	Recognition for Private Play Schools	Service	N/A
670	Women and Child Development Department	Women and Child Development	Relief and Rehabilitation of Women Acid Victim	Scheme	45 Days
671	Women and Child Development Department	Women and Child Development	Working Women Hostel	Scheme	45 Days